



REPUBLIC OF CYPRUS

**SHIPPING DEPUTY MINISTRY TO THE PRESIDENT**

Circular No. 14/2018

13 July 2018

DMS 5.13.09  
DMS 16.17.18

To all Registered Owners, Registered Bareboat Charterers,  
Managers and Representatives of ships flying the Cyprus Flag

To all Recognized Organizations (ROs) and Recognized Security Organizations (RSOs)

Subject: Use of electronic certificates

I refer to the above subject and I wish to inform you of the following:

1. The Shipping Deputy Ministry to the President of the Republic of Cyprus accepts statutory certificates issued to Cyprus flagged vessels by Recognised Organizations in electronic form. It is noted that the existing practice of issuance of hard copy certificates is also acceptable.
2. The electronic statutory certificates issued by a Recognised Organization acting on behalf of the Republic of Cyprus, should contain the features as stated in FAL.5/Circ.39/Rev.2 and in particular the following:
  - validity and consistency with the format and content required by the relevant International Convention or instrument, as applicable;
  - protection from edits, modifications or revisions;
  - a unique tracking number used for verification;
  - reliable and secure verifiability through a conveniently accessible and continuously available platform;
  - a printable and visible symbol that confirms the source of issuance.
3. Recognised Organizations should provide clear and simple instructions on the validity and authenticity of the electronic certificates for verification purposes.
4. The Shipping Deputy Ministry encourages all Recognised Organizations acting on behalf of the Republic of Cyprus to develop the necessary capabilities to enable the issuance of electronic statutory certificates, in order to reduce administrative requirements and enhance efficiency.

Costas Iacovou  
Act. Permanent Secretary  
Shipping Deputy Ministry to the President



- cc.
- Permanent Secretary, Ministry of Transport, Communications and Works
  - Permanent Secretary, Ministry of Foreign Affairs
  - Diplomatic Missions and Honorary Consular Offices of the Republic
  - Maritime Offices of the Shipping Deputy Ministry abroad
  - General Manager Cyprus Ports Authority
  - Inspectors of Cyprus Ships
  - Cyprus Shipping Chamber
  - Cyprus Union of Shipowners
  - Cyprus Shipping Association
  - Cyprus Bar Association