



REPUBLIC OF CYPRUS

**SHIPPING DEPUTY MINISTRY TO THE PRESIDENT**

Circular No. 16/2019

2 October 2019

SDM 5.13.09  
SDM 12.3.01.3.3

To all Registered Owners, Registered Bareboat Charterers,  
Managers and Representatives of Ships flying the Cyprus Flag

**Subject: The Merchant Shipping (Fees and Dues with respect to Ocean Going Commercial Cyprus Ships) Regulations of 2019 (P.I. 322/2019)**

I refer to the above matter and wish to inform you that the Council of Ministers of the Republic of Cyprus, has issued the *Merchant Shipping (Fees and Dues with respect to Ocean Going Commercial Cyprus Ships) Regulations of 2019* (P.I. 322/2019) (published in the Official Gazette of the Republic No. 5185 Suppl. III(I) dated 27/9/2019).

2. Following the issuance of P.I. 322/2019, the fees and dues expressly mentioned in its Schedule, which relates to ocean going commercial Cyprus ships, have replaced the fees and dues covering these matters, as prescribed in the First Schedule of the *Merchant Shipping (Fees and Taxing Provisions) Laws of 1992 to 2007* (which continue to be in force by virtue of section 65(2) of Law 44(I)/2010). An unofficial translation into the English language of P.I. 322/2019 prepared by the Shipping Deputy Ministry is attached to the present Circular.

3. In essence, the aim of the new Regulations P.I. 322/2019 is the simplification of the relevant fees and dues in order to respond to the current needs of shipping and the rounding up of the relevant amounts thus facilitating the payment procedure. Furthermore, and most important, is the abolition of fees which are considered obsolete. **The new fees and dues as provided in P.I. 322/2019 are applicable as from 27 September 2019.**

4. New Regulations with respect to the applicable fees and dues for non-Ocean Going Commercial Cyprus Ships will be adopted within the coming months.

Costas Iacovou  
Permanent Secretary  
Shipping Deputy Ministry to the President

- cc: - Permanent Secretary, Ministry of Foreign Affairs  
- Maritime Offices of the Shipping Deputy Ministry to the President abroad  
- Diplomatic Missions and Honorary Consular Officers of the Republic  
- Cyprus Shipping Chamber  
- Cyprus Union of Shipowners  
- Cyprus Bar Association

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## The Merchant Shipping (Fees and Dues with respect to Ocean Going Commercial Cyprus Ships) Regulations of 2019 <sup>1</sup>

Regulations made under sections 4(1), 62 and 65(2) of the Merchant Shipping (Fees and Taxing Provisions) Law of 2010

44(I) of 2010. In the exercise of the powers vested in it by sections 4(1), 62 and 65(2) of *the Merchant Shipping (Fees and Taxing Provisions) Law of 2010*, the Council of Ministers makes the following Regulations:

Short title. 1. These Regulations shall be cited as the Merchant Shipping (Fees and Dues with respect to Ocean Going Commercial Cyprus Ships) Regulations of 2019.

Interpretation. 2. -(1) In these Regulations, unless the context otherwise requires-

“First Schedule” means the First Schedule of *the Merchant Shipping (Fees and Taxing Provisions) Laws of 1992 to 2007* which continues to be in force by virtue of section 65(2) of the Law;

“Law” means *the Merchant Shipping (Fees and Taxing Provisions) Law of 2010*;

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<sup>1</sup> Editorial Note: *These Regulations were published in the Greek language in the Official Gazette of the Republic of Cyprus No.5185, Suppl. III(I), dated 27/09/2019. This is an “unofficial” translation into English prepared by the Shipping Deputy Ministry to the President (SDM) and does not intend to replace any translation prepared by the Law Commissioner’s Office.*

*According to Article 3 of the Constitution of the Republic of Cyprus, the official languages of the Republic of Cyprus are Greek and Turkish and therefore the present translation into English is not the authentic version. The authentic and therefore legally binding version, is the Greek version of this Law.*

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“ocean going commercial Cyprus ship” means a Cyprus ship which carries out its usual activity outside the territorial sea of the Republic for commercial purposes;

123(l) of 2017.  
“Shipping Deputy Ministry” or “Deputy Ministry” means the deputy ministry as defined in section 3 of *the Establishment of a Shipping Deputy Ministry and Appointment of a Shipping Deputy Minister to the President and for Matters Connected Therewith Law of 2017*;

45/1964  
95(l)/2014.  
“territorial sea” means the territorial sea, where the sovereignty of the Republic is exercised, the breadth of which is defined in section 3 of *the Territorial Sea Laws of 1964 to 2014*.

(2) Any other terms used in these Regulations not otherwise defined shall have the meaning attributed to such terms by the Law and by *the Merchant Shipping (Registration of Ships, Sales and Mortgages) Laws of 1963 to 2005* and *the Merchant Shipping (Masters and Seamen) Laws of 1963 to 2002*.

45 of 1963  
32 of 1965  
82 of 1968  
62 of 1973  
102 of 1973  
42 of 1979  
25 of 1980  
14 of 1982  
57 of 1986  
64 of 1987  
28(l) of 1995  
37(l) of 1996  
138(l) of 2003  
169(l) of 2004  
108(l) of 2005.

46 of 1963  
33 of 1965  
69 of 1968  
25 of 1969

24 of 1976  
85 of 1984  
103(I) of 1997  
101(I) of 2002  
233(I) of 2002.

*Fees and dues  
with respect to  
ocean going  
commercial  
Cyprus ships.*

**3.** With respect to ocean going commercial Cyprus ships, the fees and dues prescribed in the paragraphs of the following Parts of the First Schedule:-

38(I) tou 1992  
29(I) of 1995  
63(I) of 1999  
73(I) of 1999  
12(I) of 2003  
166(I) of 2004  
73(I) of 2007.

Part C: paragraphs 14 and 16,

Part D: paragraphs 7 and 8,

Part E: paragraphs 1 (b)(ii), 1(b)(iii), 1(b)(iv) and 2,

Part G: paragraphs 3, 4 και 5,

Part H: paragraphs 1, 2 (c), 2 (d), 3, 4, 5, 6(i), 6(ii), 7 and 9,

Part I: paragraphs 2, 3, 4 and 5,

Part K: paragraphs 1 and 2,

*Schedule.*

are repealed and are replaced by the fees and dues prescribed in the Schedule attached to the present Regulations.

*Fees and dues  
with respect to  
ocean going  
commercial  
Cyprus ships  
and non-ocean  
going*

**4.** The fees and dues prescribed in the paragraphs of the following Parts of the First Schedule: -

*commercial  
Cyprus ships.*

Part A,  
Part C: paragraphs 1-13 and paragraphs 15 and 17,  
Part D: paragraph 6,  
Part E: paragraph 1 (a) and 1(b)(i),  
Part F,  
Part G: paragraphs 1 and 2,  
Part I: paragraphs 1 and 6,  
Part J: paragraph 5,

are repealed and are replaced by the fees and dues prescribed in the Schedule attached to the present Regulations while they continue to be in force with respect to non-ocean going commercial Cyprus ships.

SDM Version

**SCHEDULE**  
(Regulation 3)

FEE	€
<b>A.- FEES WITH RESPECT TO THE REGISTRATION OF SHIPS AND OTHER REGISTRY TRANSACTIONS</b>	
1. Inspection of Register.	20
2. For a Transcript of Register, for a certificate of ownership and encumbrances, or for any other certificate relating to a ship, not mentioned in or otherwise provided for.	30
3. (a) For a certified copy of any declaration or document, a copy of which is admissible as evidence by law (for each document)	10
(b) In particular in relation to mortgages-	
(i) for a certified copy of the mortgage deed.	20
(ii) for a certified copy of the deed of covenants, per page.	0,25/ page
4. For affixing the official seal and signature to any document not otherwise provided for.	20
5. For the alteration of the particulars entered in the Register, in relation to the tonnage, the dimensions or the engines of the ship.	90
6. For the examination of an application for granting permission for the change of the name of a ship.	40
7. For the examination of an application for transfer of ownership.	40
8. Approval and change of name of a ship.	100
9. Reservation of a specific name to be allocated to a ship, for each month.	10
10. For the issue of a certificate of closed transcript.	50
11. Fees for the re-issue of Certificates:	

a) Provisional, permanent or parallel certificate of registration.	50
b) Carving and marking note.	50
c) Certificate of Survey.	50
d) Declaration of Maritime Labour Compliance- Part I.	50
e) Tonnage Certificate.	50
f) Safe Manning Certificate with respect to a cargo ship.	50
g) Safe Manning Certificate with respect to a passenger ship.	300
h) Continuous Synopsis Record.	50
i) Passenger Ship Muster List.	300
<b>B. FEES TO BE PAID FOR THE SURVEY OF SHIPS ON THE APPLICATION OF THE SHIPOWNER</b>	
1. For the marking inspection of a ship, for each visit to the ship.	100
<b>C. FEES TO BE PAID ON THE MEASUREMENT OF THE TONNAGE OF SHIPS</b>	
1. On any ship not exceeding 24 metres in length.	200
2. On any ship exceeding 24 metres in length:	
(i) for ships with gross tonnage up to 1.599 units.	400
(ii) for ships with gross tonnage from 1.600 up to 9.999 units.	1.000
(iii) for ships with gross tonnage from 10.000 units and over.	1.500
In case that the measurement is carried out in accordance with the previous International Tonnage Certificate there shall be paid twenty five per cent (25%) of the above fees.	
(iv) minimum fee.	300
<b>D. FEES TO BE PAID FOR THE ISSUE OF CERTIFICATES TO SEAFARERS</b>	
1. For the issue of a Seafarer's Identification and Sea Service Record Book.	50
2. For the issue, renewal and reissue of a certificate of maritime competency.	50
3. For the issue, renewal and reissue of a certificate of maritime training.	50

4. For the endorsement of a Certificate of Maritime Competency.	30
5. For participation in examinations for obtaining a Certificate of Maritime Training, for each subject.	25,00/subject
6. Additional fee for the issue of each of the following documents, outside the ordinary procedure of precedence: 1.Seafarer's Identification and Sea Service Record Book 2. certificate of maritime competency / certificate of maritime training 3. endorsement of a certificate of maritime competency.	25
<b>E. FEES TO BE PAID FOR ENDORSEMENTS OF LOG BOOKS AND BOOKS</b>	
1. For the endorsement of documents and entries of logbooks/ books/ ship's articles.	20
<b>F. FEES TO BE PAID FOR RE-ISSUE OF CERTIFICATES OF CIVIL LIABILITY INSURANCE</b>	
1. For the re-issue of a certificate of insurance or other financial security in respect of oil pollution damage in accordance with the International Convention on Civil Liability for Oil Pollution Damage of 1969, which has been ratified by the International Convention on Civil Liability for Oil Pollution Damage of 1969, and of its Protocols of 1976 and 1992 (Ratification) and for Matters Connected Therewith Laws of 1989 to 2005 (Clc).	50
2. For the re-issue of a certificate of insurance in respect of liability for bunker oil pollution damage, in accordance with the International Convention on Civil Liability for Bunker Oil Pollution Damage of 2001, which has been ratified by the International Convention on Civil Liability for Bunker Oil Pollution of 2001 (Bunkers Convention) (Ratification) and for Matters Connected Therewith Law of 2004 (bcl).	50
3. For the re-issue of a certificate of insurance in respect of liability and compensation for pollution damage in connection with the carriage of hazardous and noxious substances by sea, in accordance with the International Convention on Liability and Compensation for Damage in Connection with the Carriage of Hazardous and Noxious Substances by Sea of 1996, which has been ratified by the International Convention on Liability and Compensation for Damage in Connection with the Carriage of Hazardous and Noxious Substances by Sea of 1996 (Ratification) and for Matters Connected Therewith Law of 2004 (HNS).	50
4. For the re-issue of a certificate of insurance or other financial security in connection with the Liability for the Death or Personal Injury of Passengers (Athens).	50



5. For the re-issue of a certificate of insurance in respect of liability, in accordance with the Nairobi Wreck Removal Convention, which has been ratified by the Nairobi International Convention on the Removal of Wrecks (Ratification) and for Matters Connected Therewith Law of 2015 (wreck).	50
<b>G. FEES TO BE PAID FOR THE APPROVAL OF EXEMPTIONS OR SPECIAL ARRANGEMENTS</b>	
1. For the examination of an application for the granting of exemptions or equivalent arrangements regarding a ship, under the existing legislation at the time.	150
2. For the issue of a document of safe manning, specifying a special composition for the crew.	150
3. For the examination of an application for the granting of a special exemption, dispensation to a seaman, in order for him to hold for a limited period of time, a position immediately higher than the one he is entitled to, according to his certificate of competency, under the existing legislation at the time.	150
4. For the approval of a timetable for rectification of deficiencies.	150
5. For the provision of the services in paragraphs 1,2,3,4 above, after the working hours of the Shipping Deputy Ministry, <b>on week days</b> , there shall be charged an additional fee of 40 euro per hour.	40/hour
6. For the provision of the services in paragraphs 1,2,3,4 above, after the working hours of the Shipping Deputy Ministry, <b>during the weekend</b> , there shall be charged an additional fee of 50 euro per hour.	50/hour
<b>H. FEES TO BE PAID FOR THE EXAMINATION AND APPROVAL OF STUDIES, PLANS AND MANUALS</b>	
1. For the examination and approval of intact stability/ damage stability studies, loading conditions studies, etc.	1.000
In case of submission of studies, which have already been approved by the previous flag, there shall be paid twenty five per cent (25%) of the above fees.	250

2. For the examination and approval of "Shipboard Oil Pollution Emergency Plans", as provided by Regulation 26 of Annex I of the International Convention for the Prevention of the Pollution of the Sea from Ships of 1973, which has been ratified by the International Convention for the Prevention of the Pollution of the Sea from Ships (Ratification) and for Matters Connected Therewith Laws of 1989 to 2005:-	
(α) For all ships other than tankers.	350
(β) For tankers.	650
3. For the examination and approval of Studies, Plans and Manuals other than the aforementioned: 50 euro per hour or part of the actual working time and additionally any travelling and accommodation expenses and the approved allowance for living abroad and or expenses for the carrying out of specialised research and studies for this purpose.	50/hour
<b>I. DUES TO BE PAID FOR THE SURVEY OF SHIPS AND THE PROVISION OF SERVICES</b>	
1. For the survey of a ship on application by the shipowner :	1.000
There shall also be paid all travelling expenses.  Where it is necessary for an Officer from the Central Offices of the Shipping Deputy Ministry or an Officer placed abroad, to travel in another country or in a great distance in the same country, there shall be also paid any travelling and accommodation expenses as well as the approved allowance for living abroad. This provision shall not apply for travelling within the Republic.	